

Ms. Dwyer called the Regular Meeting of the Marlborough School Committee to order at 7:30 p.m. at the District Education Center, 17 Washington Street, Marlborough, MA. Members present included Mrs. Bodin-Hettinger, Ms. Dwyer, Mrs. Hardy, Dr. Hediger, Mrs. Hennessy and Ms. Robey. Chairman Stevens was absent.

Assistant Superintendent Delaney, Mr. Olivieri, Superintendent Pope, Clerk Judd and Mr. St. George, MEA Representative, were also in attendance.

Ms. Dwyer stated that this meeting is being recorded by the local cable television station, Channel 10.

Ms. Dwyer led the Pledge of Allegiance.

**3. Presentation:** None

**4. Committee Discussion/Directives:** None

**5. Communications:** None

**6. Superintendent's Report:**

**E. Parent Advisory Council:** Malissa Labarre gave an update on the Parent Advisory Council. She outlined the goals of getting parent representation from all schools in the district and being able to provide feedback. She said the purpose of the council is to improve communication between parents and schools; to advocate for our children; to change the perception of our district; and to raise the bar for all our children. The current plan is to meet monthly, and the next meeting is scheduled for June 22, 2011.

Dr. Pope thanked Ms. Labarre and all the parents for their time. He said this will go hand in hand with the monthly community forums. It will be a posted, monthly meeting. He said an effort was made to get representation from parents in all the schools and from different areas of the city.

**B. Masonic Teacher of the Year:** Dr. Pope said the award was presented to Erin Casey, 8<sup>th</sup> grade Math Teacher at MHS. The top two finalists were also honored. They are Sharon Buckley, MHS Guidance Counselor and Lisa Pacific, Grade 1 teacher at Jaworek School. All were nominated by their peers and chosen from a larger group of staff. Congratulations were extended to all.

**C. BPA National Conference:** Congratulations were extended to Dhir Patel, Candice Knox, Wallace Xavier, Mayank Bhattarai, Adam Markey, Michael Roscoe, Valerie Laufer, Adam Scerra and advisor Jayne Haley. Although they did not medal, the trip was a good experience.

**D. Hudson Elks Scholarship Dinner:** Dr. Pope attended the Hudson Elks Scholarship Dinner last Wednesday evening. They presented around \$20,000 to students graduating from Marlborough High School. He thanked them for the support for the graduating seniors.

**A.FY11 Update:** Dr. Pope said, as of the enclosed financial reporting, there is a balance of \$2,443,997.85 or approximately 5.1% of the budget remaining for the 2010-2011 school year. All salaries are encumbered, so the

projected salary expense is already incorporated into the financial reports. All projected expense is encumbered via purchase orders, so approved expenditures are incorporated into the financial reports. The school district continues to maintain its control on spending via prior approval from the Superintendent for all requested spending.

Dr. Pope said they are returning approximately \$900,000 to the city. He said, although it is important to return money to the city, it does affect the school department.

Ms. Robey pointed out various grants showing discrepancies from what was approved versus what is listed in the report. Mr. Olivieri asked Ms. Robey to provide him with the questions/information, and he will respond.

**9B: Before and After School Programs:** Mr. Ghiloni recommended that the School Committee approve the second renewal of the lease to the Boys and Girls Club of Metrowest, Inc. for Richer School at an annual rate of \$13,230 (5% increase) and the Boroughs Family Branch of YMCA of Central Massachusetts for Kane, Jaworek and Whitcomb Schools at an annual rate of \$39,690 (5% increase).

Dr. Hediger moved, seconded by Mrs. Hennessy, to approve the renewal of the lease at \$13,230 for Richer and \$39,690 for the Boroughs Family Branch of YMCA for Kane, Jaworek and Whitcomb Schools. The Motion carried 6-0-0.

**7. Acceptance of Minutes:** None

**8. Public Participation:** None

**9. Action Items/Reports:**

**A. Service Animals Draft Policy:** Ms. Dwyer said every school district must have a policy in place on this issue, and Marlborough doesn't have one. Dr. Pope doesn't think this is an issue because it doesn't happen a lot. He will take it back to the principals for a recommendation to bring back to the School Committee.

**C. Job Description-Instructional Leadership Director:** Dr. Pope used a sample from Seattle Public Schools. The three positions will be very important. Dr. Pope said a team approach is the goal. The positions will be part of the Superintendent's cabinet. They will meet each Monday, and they will be part of the district-wide leadership team. More of a collaborative approach will be the goal.

Mrs. Hennessy moved, seconded by Mrs. Bodin-Hettinger, to accept the job description as presented. The Motion carried 6-0-0.

Dr. Pope wants to get the positions posted as soon as possible.

Mrs. Hardy would be comfortable with the position being posted as a summary. There would be no offers, just allowing people to apply. Nothing binding would take place

Mrs. Hennessy moved, seconded by Mrs. Hardy, to allow Dr. Pope to proceed with postings for jobs that have already been approved with a top level summary of the jobs; not to move further than posting.

The Motion carried 6-0-0.

**D. Acceptance of Donations and Gifts:**

Hannaford Supermarket, Kane School, \$111: Mrs. Hennessy moved, seconded by Mrs. Bodin-Hettinger, to accept with gratitude. The Motion carried 6-0-0.

Mr. & Mrs. David Tolar, Marlborough High School, \$100 for class dues: Mrs. Bodin-Hettinger moved, seconded by Mrs. Hardy, to accept with gratitude. The Motion carried 6-0-0.

MA DESE, STEM Early College High School, \$30,000 (remaining amount): Dr. Hediger moved, seconded by Mrs. Hennessy, to accept. The Motion carried 6-0-0.

MA DESE, Race to the Top, Vertical SIF Implementation, \$2,392.00: Mrs. Bodin-Hettinger moved, seconded by Mrs. Hennessy, to accept. The Motion carried 6-0-0.

**10. Reports of School Committee Sub-Committees:**

Policy: Ms. Robey said Policy met tonight, and a 3-0 recommendation was made to refer back the evaluation tool with nothing on it; remove the language on it for instruction; and place on the agenda for the full committee on June 9, 2011 at the School Committee workshop. Also, Ms. Robey said a discussion took place on Policy 7.200 School Calendar. The sub-committee recommended removing the language of the policy “the school year for students begins the Tuesday before Labor Day.”

**11. Members’ Forum:**

Ms. Dwyer talked about the noise level at graduation last year. She hopes the High School will use appropriate measures to keep noise down, and look into an alternative PA system. Part of the problem was due to the microphone. Mr. Ghiloni is working on getting different quotes on the microphone system.

Dr. Pope said they could look in to alternative places for graduation in the future.

Mrs. Hardy said we all submitted our self-evaluation this evening to Dr. Hediger.

Dr. Hediger said the timely submission makes the process easier. Mr. Hediger will come back to the full committee to put on the agenda. Time will be spent at the next meeting discussing the self-evaluations.

Ms. Robey congratulated those involved in the Special Olympics.

Ms. Robey mentioned the art work program at the library. The artwork is available to the public.

**12. Executive Session:** A Motion was made and seconded to enter into Executive Session at 8:57 p.m. for the purpose to discussing strategy with respect to collective bargaining with the Marlborough School Administrative Office Support Association. The roll call vote was unanimous to enter into Executive Session. The Committee will return to Regular Session to adjourn only.

**13. Adjournment:** The meeting adjourned at 9:29 p.m. by a unanimous vote of the Committee.

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Jennifer Hardy, Secretary  
Marlborough School Committee